



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 3)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
DR.S.R.K.GOV.T.ARTS COLLEGE, YANAM**

**Yanam
Puducherry
533464**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	DR.S.R.K.GOV.T.ARTS COLLEGE, YANAM Yanam Puducherry 533464	
2.Year of Establishment	1973	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	8	
Programmes/Course offered:	12	
Permanent Faculty Members:	34	
Permanent Support Staff:	13	
Students:	603	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. A Government co-education college affiliated to Pondicherry University Pondicherry 2. The college offers Post Graduate Programs in Science Arts and Commerce 3. The college has effective sports facilities in collaboration with Sports Authority of India	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 08-12-2022 To : 09-12-2022	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. SHARANAPPA V HALSE	Vice Chancellor,Davangere University
Member Co-ordinator:	DR. SANJAY KAVISHWAR	Dean,Rashtrasant Tukadoji Maharaj Nagpur University
Member:	DR. RAVINDRA KUMAR	Principal,Shri Lal Bahadur Shastri Degree College Gonda U P
NAAC Co - ordinator:	Dr. A.v. Prasad	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Being affiliated to Pondicherry Central University, Pudicherry the college adopts curriculum designed and developed by the university. The proper implementation is ensured by periodical meeting of the faculty members through collaborative approach involving planning, implementation, Evaluation and follow up phase i.e. Pondicherry University ==> Head of the Institution ==> Head of the Department /Discipline==>Teaching Faculty. Head of the Institution/ Principal arranges for a staff meeting in the beginning of each semester, where work is assigned to each faculty.

The college/departments adhere to the academic calendar prepared by college in accordance to academic calendar of the University. As per academic calendar college performs various activities through various committees.

The curriculum currently offered by the college is designed by the affiliating University and a Choice Based Credit System (CBCS). However, it is observed that the curriculum provides a limited flexibility to students as the students are not having adequate choices. A reform in view of implementation of National Education Policy, 2020 is urgently needed to make the curriculum student centric to have a greater Enrolment Ratio.

The college provides opportunity to students regarding cross cutting issues such as gender, environment and Sustainability, equity, human values and Professional ethics which are incorporated in curriculum. The extracurricular activities through N.C.C. and N.S.S. and forestry club etc aware the students about nature and social issues.

The college has limitations of academic flexibility to cater the need of learners in present day NEP2020.

The college needs to introduce some more non credit courses/certificate courses in professional ethics.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The college has a defined mechanism for identifying slow learners and advanced learners and dealing with them in accordance with their learning style, need and approach. For this purpose, the scores obtained by students in their qualifying examinations is taken as a basis. And in certain cases, the department conducts an aptitude test to assess the learning aptitude of a student. Remedial classes and supportive classes are conducted for slow learners. For advanced learners, various capacity building programs such as case studies, Critical problem solving strategies etc are organised.

The mentors assess the nature of the students' problems and then motivate them in a friendly way to reach their academic goals. Simplified material is provided to students as part of developing their performance. Apart from this, the slow learners are encouraged to participate in extracurricular activities as per their area of interest.

The learning methods adopted at the institution are observed to be student centric although they are traditional in nature. The teachers are found to be striving hard to make teaching-learning process interesting and participative in nature. However, the demographic dimensions which are typical rural in nature are apparently creating some roadblocks.

As a part of participative learning, activities like mini projects, quiz contests, declamation contests, essay writing & drawing competition, inter-college competitions, poster making competitions etc. are held. Students are segregated into small groups and are assigned with one of the aforesaid activities. This initiative promotes team spirit, co-operative learning and inter personal skills. Department of Botany instructs the students to take up a project work on waste management. World Wetland Day is observed by the departments like Zoology and Botany. Department of Economics gives a project work on Development of Entrepreneurship in the VII Semester of UG.etc

The college provides moderate ICTs and other technological power tools for the use of teachers and learners. In addition to the chalk and talk method of teaching, the instructors make use of ICT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students to advanced knowledge and practical learning.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time in adherence to University norms. All the steps of internal examination are transparent from paper setting to display of evaluated answer books and explanation by faculties.

The college has a well defined mechanism for timely evaluation for Internal Assessment marks in a transparent and fair manner. The answer books for sessional examinations and other parameter assessment such as assignments, seminars, etc. are shown to students to invite their objects, if any in a fair manner. Issues and objections raised by students in this regard are addressed by the competent authorities in a prescribed time limit of 6 days and the grievances are effectively resolved.

Programme outcomes, programme specific outcomes and course outcomes for all programmes and courses are stated and displayed on the college website/university website and communicated to students and all stakeholders.

Measurement for the attainment of POs, PSOs and COs is done through formative and summative methods. In this regard, Direct Assessment method is followed. Continuous and comprehensive evaluation is done regularly to know the attainment. Internal Examinations are scheduled by the teachers. The principal discuss the result with staff to improve the result. The attainment is evaluated through final year student progression. However, more objectivity and specific intervention for scientific mention of Learning Outcomes is needed.

The institution needs more emphasis for advancement of slow learners. Pos, PSOs, and COs should be displayed properly and communicated to student well in time. Participative Management for learning process needs more emphasis as Group Discussion, Debate, Seminars, etc.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.5	Collaboration

Qualitative analysis of Criterion 3

The College with its limited infrastructural facilities has made a sincere attempt to create an innovative ecosystem. Few outcomes in terms of research publications by faculty members are evident. However, major research activity is lacking owing to the availability for basic research infrastructure and funds.

Resource mobilization for research is not evident in the college as of now. However, faculty members have been trying to pool in funds for research in the recent past.

The college believes in bringing out the best innate qualities of the students through imparting value education to students, to inculcate in them social responsibility, social awareness etc, through various NSS, NCC, Eco-club activities.

The college should formulate new research policy and establish incubation centre to develop research culture among faculty as well as students which is the main objective of NEP.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The physical infrastructure of the college is divided into three blocks viz. New Block, Old Block and Botany Block. These blocks have adequate number of classrooms (25), Staff Rooms (9), Laboratories and Stores (8), Seminar Halls (2), Administrative Rooms (5) and Library including Reading Room. Total 12 classrooms are ICT enabled (15 LCD Projectors). The classrooms and laboratories are adequate according to the requirement of the student intake of the college.

The library facility is having total 26215 books. The library also has adequate number of reference books, magazines and newspaper subscriptions. The accession register and Issue and Return Register is being maintained manually and automation of library facility is very limited. However, N-List facility is being made available to students. In addition to the centralized library, most of the academic departments have departmental library facilities to enable to students to have an easy access to learning resources.

The college also has a well equipped computer laboratory with 60 updated computers and adequate number of printers. The academic campus of the college is wifi enabled with 100 MBPS bandwidth.

In addition to the academic infrastructure, the college also has a well maintained sports infrastructure which includes a play ground an indoor sports complex and facilities for multiple sports such as Table-Tennis, Badminton, Basketball, Volleyball, Swimming Pool, etc. The college also has made available a separate facility for Yoga and a separate well equipped gymnasium is also made available to the students.

All infrastructure facilities of the college are found to be well maintained in workable conditions for use of staff and students. The institute, being a Government run college, maintenance budget is taken care of by the Government and the college has a very limited role in it.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The college has an active student council having adequate representation of students. Meetings of the student council are conducted frequently and students are involved in various academic and extra-curricular activities conducted by the college. A separate student grievance redressal cell and other various committees for student activities are also functional which ensures involvement of students. Various extension and sports activities conducted by college have also significant involvement of students ensuring their meaningful engagement.

In accordance with the Lyngdoh Committee guidelines to UGC, Student Council of the college is elected from the General body consisting of Class Representatives (CRs) of whole college for an academic year. All the members of the General body and student council are involved in all the activities and committees of the college. The participation in the council and various academic and administrative bodies and committees helps them gain experience of conducting meetings, making decisions and managing an organization.

Although alumni of the college appeared satisfactory during their interaction, the actual involvement of alumni is not evident. The college has few notable alumni who are in connect with the college. The alumni contribution includes sponsorship of college annual cultural and sports day, publication of college magazine, resource persons for various academic and co-curricular activities like supporting NSS camps at the adopted village. However, there is no registered alumni association and local chapters. But occasional alumni meetings have taken place in the recent past.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

In view of achieving its vision and mission, the institute is working on monitoring of its academic and administrative activities on a continuous basis. Encouragement is provided to build up a true leadership quality among the students in a just and equitable way by engaging them in activities like Students' Union Council, NCC or NSS. Initiatives are taken to organize the discussion, seminar, debate, cultural presentation, patriotic and nation building activities so that students can feel themselves to be an active participants in resolving social issues. The statutory bodies and non-statutory committees work together for smooth governance of academic, financial and administrative aspects of the college.

The college is basically governed through committee administration which is an indication of participative and decentralized decision making. To assist the Principal and for the smooth functioning of the college, there is a Teachers' Council where the Principal functions as the President. There are various sub-committees like

Examination Committee, Academic Committee, Discipline Committee, Development Committee, etc.

The college is a Government run institution. Hence, the strategic plans are prepared and executed by the Government. However, at college level some internal strategies for betterment of quality of education are being implemented. The Head of the Department of each department formulates departmental routine and ensures its strict adherence in order to improve the quality of education.

So far staff welfare and faculty improvement systems are concerned, being a Government run institutions, the service rules and conditions are applicable to all staff members as prescribed by the Government. There is a set mechanism for grievance redressal of all employees in accordance with the guidelines issued by the Government from time to time. Performance Based Appraisal System (PBAS) is implemented for Career Advancement of teaching staff members. The Internal Audit of the college is periodically conducted by the Government of Pondicherry whereas the External Audit is conducted by the Comptroller and Auditor General of India. The institution has not made any efforts to generate any financial resources in a non-conventional ways and the Government grants are the only fund mobilization resources.

The college has an active Internal Quality Assurance Cell (IQAC) which is making an every attempt to intervene and improve the academic standards of the college.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.
7.1.3 QIM	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words) <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The institution gives priority for gender equality and also provides safety and security to the students. Safety and security of the students through boundary wall and CCTV. Enrolment of female students is significant and the staff members also has a satisfactory gender ratio.

Counselling facilities are provided to the students. There is a well developed mechanism for disposal of different waste materials such as solid waste, liquid waste, biomedical waste, E-waste and hazardous chemical and radio-active waste.

The college makes efforts in providing an inclusive environment through its various activities which are organized throughout the academic year. The college tries to inculcate an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities among the students through above activities.

The college always organizes various activities for inculcating values, rights, duties and responsibilities of citizen of India such as abiding by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem; following the noble ideals which inspired our national struggle for freedom; promoting harmony and the spirit of common brotherhood amongst all the people of India; The constitution day, National Voters day, Independence day, Republic day are celebrated every year to sensitize the students

and staffs.

The institution organizes national and international commemorative days and festivals. These festivals are celebrated to inculcate significance of the national importance among the students

Use of ICT is claimed as one of the best practice by the college. There are adequate numbers of ICT enabled classrooms and all the teachers are observed to be using the facility in order to make the teaching-learning-evaluation process in a student-centric manner. As a second best practice, the college has claimed its mentoring system which appears to be effective as every teacher is assigned a role as a mentor and a specific number of mentees are assigned to the teacher. The interaction with students witnessed a moderate amount of satisfaction towards mentoring system of the college.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Strength:

1. Well furnished and ICT enabled classrooms in adequate numbers
2. Effective Student-Teacher Ratio in accordance with the prescribed norms
3. Student friendly systems, processes and overall academic ecosystem
4. Effective connect with the local society
5. An approachable location in the city convenient for population for the region

Weaknesses:

1. Limitations with regard to promotion and welfare policy as they are governed and administered by the Government
2. Declining Enrolment Ratio
3. Lack of diversity of students
4. Lack of Automation in general administration
5. Lack of Academic Autonomy
6. Low Campus Placement activities

Opportunities:

1. New Non-Conventional UG and PG programs can be introduced.
2. Implementation of NEP 2020 will bring in more academic flexibility
3. The alumni network can be strengthened to improve placement ratio and overall college development as well.
4. New Vocational/Skill programs can be introduced to attract wider range of students of the region.

Challenges:

1. No opportunity for mobilization of Internal Resource Mobilization.
2. Quality of enrolling students leading to limited employability.
3. Vacant non-teaching positions.
4. Few science departments are having a single faculty member.
5. Dependence on Government of Pondicherry for financial decisions

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- 1.The college should introduce new non-conventional UG and PG programs
- 3.The college should introduce few Entrepreneurship Skills/Vocational Skill courses
- 5.The curriculum needs to have an Internship Embedded Program
- 6.The college needs to inculcate research culture amongst faculty and students
- 7.The college needs to put in strong efforts to strengthen the industry interface
- 8.The college should organize few national/international seminars/workshops on relevant topics
- 9.Transportation facilities should be provided to the students
- 4.Library facilities at the college should be automated and e-resources should be made available to students
- 2.The implementation of NEP2020 should be initiated at the earliest
- 10.The students should be provided with the hostel facilities

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. SHARANAPPA V HALSE	Chairperson	
2	DR. SANJAY KAVISHWAR	Member Co-ordinator	
3	DR. RAVINDRA KUMAR	Member	
4	Dr. A.v. Prasad	NAAC Co - ordinator	

Place

Date